

Power Automate Flow Inventory Email - Solution Overview

Title: Power Automate Flow Inventory Email – Overview

Version: 1.0

Date: 2026-02-01

Author: Global SharePoint & Microsoft Techy YouTube Channel

Blog: <https://global-sharepoint.com>

YouTube Channel: <https://www.youtube.com/@MicrosoftTechy>

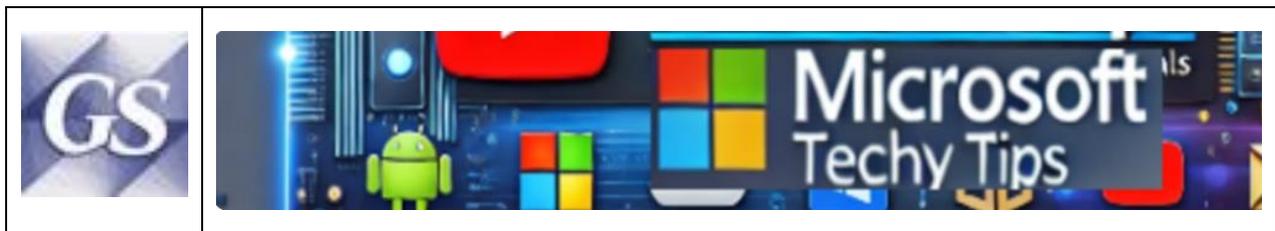


Table of Contents

- Power Automate Flow Inventory Email..... 2
 - Gain Visibility, Control, and Governance Across Your Automation Landscape 2
 - The Business Problem 2
 - The Solution 2
 - Demo Email..... 3
 - What This Means for the Business 4
 - Executive Visibility..... 4
 - Governance & Risk Reduction 4
 - Operational Efficiency 4
 - Scalable Automation Strategy 4
 - Key Capabilities 5
 - Why This Matters to Leadership 5
 - Who Should Use This? 5
 - Why Organizations Choose This Solution 6
 - Summary 6
- Change Log..... 6

Power Automate Flow Inventory Email

Gain Visibility, Control, and Governance Across Your Automation Landscape

The Business Problem

As organizations scale their use of **Power Automate**, flows multiply rapidly across environments, departments, and teams. Over time, this creates a serious **visibility and governance gap**.

Most organizations today struggle with:

- ✘ No centralized view of all Power Automate flows
- ✘ Unknown ownership of critical automations
- ✘ Business-critical flows running without oversight
- ✘ Increased security, compliance, and operational risk
- ✘ Manual audits that are time-consuming and error-prone

Leadership often asks simple but critical questions:

- *How many flows do we have?*
- *Who owns them?*
- *Which flows are business-critical?*
- *Are there unused or risky automations running?*

And the honest answer is often:

“We don’t have a clear, reliable view.”

The Solution

Power Automate Flow Inventory Email provides **instant visibility and governance** by automatically generating a **tenant-wide inventory of Power Automate flows** and delivering it directly to stakeholders via email.

- No manual effort.
- No spreadsheets.
- No dependency on individual environments.

Just **clear, reliable insight** — delivered automatically.

Demo Email

Below is the automated Power Automate flow inventory email:

Report Details:

- Report Generated On (UTC): 2026-02-15 10:31:58
- Source: Power Platform Admin Insights
- Scope: Accessible environments only

Inventory Overview:

Total Flows Analyzed (based on current access): 115 ← Total Number of Flows Scanned

Environments Scanned: 2 ← Total Number of Environments Scanned

[Here are the details of the flows:](#)

Flow Name	State	Created Date	Last Modified Date	Environment Name	Created By
FlowInventory Inventory Scheduled Email Report	Started	2026-02-01T15:48:20Z	2026-02-08T10:58:05Z	Prod for Demo	Lab Admin 2
2. With_OwnersNameInEmail_FlowInventory Inventory Scheduled Email Report	Stopped	2026-02-08T08:01:20Z	2026-02-08T08:01:20Z	Prod for Demo	Lab Admin 2
PowerAutomate_GetAllFlows_AllEnvironments_v2.0	Started	2026-02-01T01:56:44Z	2026-02-01T01:56:59Z	Prod for Demo	Lab Admin 2
Get All Flows from All Environments_Jan26Testing	Started	2026-01-26T04:39:11Z	2026-01-26T04:39:29Z	Prod for Demo	Lab Admin 2
Integrated Search API trigger flow	Stopped	2025-12-20T09:37:36Z	2025-12-20T09:37:36Z	Prod for Demo	System
Search Dynamics 365 knowledge article flow	Stopped	2025-12-20T09:37:36Z	2025-12-20T09:37:36Z	Prod for Demo	System
SLAInstanceMonitoringWarningAndExpiryFlow	Stopped	2025-12-20T09:24:26Z	2025-12-20T09:24:26Z	Prod for Demo	System
FlowInventory Inventory Scheduled Email Report	Started	2026-02-01T05:34:53Z	2026-02-08T10:45:59Z	Personal Productivity Environment	Lab Admin 2
FlowInventory Inventory Scheduled Email SharePoint	Started	2026-02-03T16:16:56Z	2026-02-08T08:10:13Z	Personal Productivity Environment	Lab Admin 2

Important Notes:

-  This report includes only flows from environments where the inventory flow has sufficient access.
-  Some flows may have limited owner or metadata details due to permission restrictions.
-  If expected flows are missing, please re-run the inventory flow or validate environment access.
-  This is an automated notification. No action is required unless discrepancies are observed.

Regards,
Power Automate Monitoring System

Note:

- The screenshot above displays only a sample set of flows. In your environment, the email report will include **all flows across all environments within your tenant**.

What This Means for the Business

Executive Visibility

- A **single, consolidated view** of all Power Automate flows
- Clear understanding of automation footprint across environments
- Data that supports **strategic decisions**, not assumptions

Governance & Risk Reduction

- Identify flows without proper ownership
- Detect automations that may violate governance or compliance standards
- Reduce operational risk caused by undocumented or orphaned flows

Operational Efficiency

- Eliminate manual inventory and audit efforts
- Save hours of administrative work every month
- Enable proactive governance instead of reactive firefighting

Scalable Automation Strategy

- Supports growing automation adoption without losing control
- Creates a foundation for a mature **Center of Excellence (CoE)** model

Key Capabilities

- ✓ Automatically scans Power Automate environments
- ✓ Generates a structured inventory of flows
- ✓ Sends a formatted HTML email report to configured recipients
- ✓ Runs on a scheduled basis (business-friendly off-hours)
- ✓ Designed for **admins, governance teams, and CoE owners**
- ✓ No manual intervention after deployment

Why This Matters to Leadership?

Automation is no longer optional — it's a **business dependency**.

Without visibility:

- Risks increase
- Costs rise silently
- Compliance becomes reactive
- Automation trust erodes

With this solution:

- Leadership gains **confidence**
- Governance becomes **proactive**
- Automation becomes **strategic, not chaotic**

This is not just a technical report —
it is **management insight delivered automatically**.

Who Should Use This?

- Business Owners responsible for automation outcomes
- IT Leadership & Managers
- Power Platform Admins
- Center of Excellence (CoE) Teams
- Governance & Compliance Teams

If your organization uses Power Automate at scale, this solution is **not optional** — **it's essential**.

Why Organizations Choose This Solution

- Built specifically for **real-world enterprise governance**
- No dependency on manual setup by end users
- Production-ready, reusable, and scalable
- Designed with **both business and IT stakeholders in mind**

Summary

Power Automate Flow Inventory Email helps your organization:

- See what automations exist
- Understand who owns them
- Reduce risk
- Improve governance
- Support confident automation growth

All with **minimal effort and maximum value**.

Change Log

Version	Date	Author	Changes
1.0	2026-02-01	Global SharePoint Blog & Microsoft Techy YouTube Channel	Initial Document