

# Power Automate Flow Inventory Email - Solution Overview

**Title:** Power Automate Flow Inventory Email – Overview

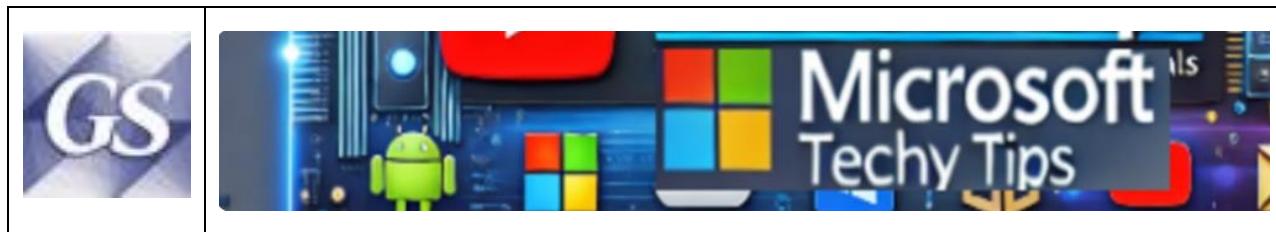
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# Power Automate Flow Inventory Email

## Gain Visibility, Control, and Governance Across Your Automation Landscape

### The Business Problem

As organizations scale their use of **Power Automate**, flows multiply rapidly across environments, departments, and teams. Over time, this creates a serious **visibility and governance gap**.

Most organizations today struggle with:

- ✗ No centralized view of all Power Automate flows
- ✗ Unknown ownership of critical automations
- ✗ Business-critical flows running without oversight
- ✗ Increased security, compliance, and operational risk
- ✗ Manual audits that are time-consuming and error-prone

### Leadership often asks simple but critical questions:

- *How many flows do we have?*
- *Who owns them?*
- *Which flows are business-critical?*
- *Are there unused or risky automations running?*

And the honest answer is often:

*“We don’t have a clear, reliable view.”*

### The Solution

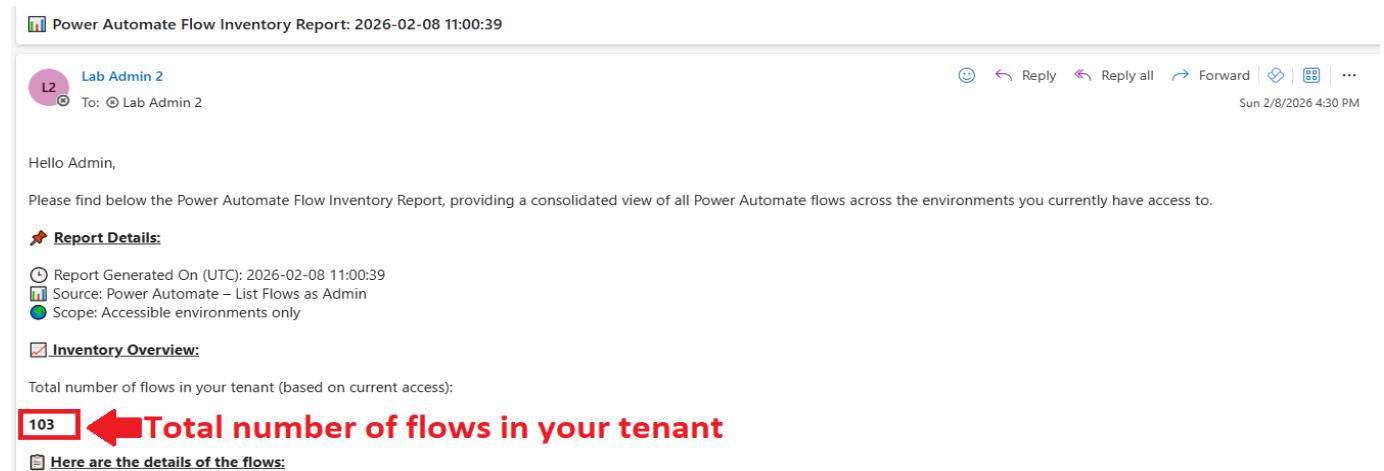
**Power Automate Flow Inventory Email** provides **instant visibility and governance** by automatically generating a **tenant-wide inventory of Power Automate flows** and delivering it directly to stakeholders via email.

- No manual effort.
- No spreadsheets.
- No dependency on individual environments.

Just **clear, reliable insight — delivered automatically.**

## Demo Email

Below is the automated Power Automate flow inventory email:

 Power Automate Flow Inventory Report: 2026-02-08 11:00:39

Lab Admin 2 To: Lab Admin 2 Sun 2/8/2026 4:30 PM

Hello Admin,

Please find below the Power Automate Flow Inventory Report, providing a consolidated view of all Power Automate flows across the environments you currently have access to.

**Report Details:**

- Report Generated On (UTC): 2026-02-08 11:00:39
- Source: Power Automate – List Flows as Admin
- Scope: Accessible environments only

**Inventory Overview:**

Total number of flows in your tenant (based on current access):

**103** ← **Total number of flows in your tenant**

Here are the details of the flows:

| Flow Name   | State   | Created Date         | Last Modified Date   | Environment Name                  | Created By  |
|---|---------|----------------------|----------------------|-----------------------------------|-------------|
| FlowInventory   Inventory   Scheduled Email Report                          | Started | 2026-02-01T15:48:20Z | 2026-02-08T10:58:05Z | Prod for Demo                     | Lab Admin 2 |
| 2_With_OwnersNameInEmail_FlowInventory   Inventory   Scheduled Email Report | Stopped | 2026-02-08T08:01:20Z | 2026-02-08T08:01:20Z | Prod for Demo                     | Lab Admin 2 |
| PowerAutomate_GetAllFlows_AllEnvironments_v2.0                              | Started | 2026-02-01T01:56:44Z | 2026-02-01T01:56:59Z | Prod for Demo                     | Lab Admin 2 |
| Get All Flows from All Environments _Jan26Testing                           | Started | 2026-01-26T04:39:11Z | 2026-01-26T04:39:29Z | Prod for Demo                     | Lab Admin 2 |
| Integrated Search API trigger flow  | Stopped | 2025-12-20T09:37:36Z | 2025-12-20T09:37:36Z | Prod for Demo                     | System      |
| Search Dynamics 365 knowledge article flow                                  | Stopped | 2025-12-20T09:37:36Z | 2025-12-20T09:37:36Z | Prod for Demo                     | System      |
| SLAInstanceMonitoringWarningAndExpiryFlow                                   | Stopped | 2025-12-20T09:24:26Z | 2025-12-20T09:24:26Z | Prod for Demo                     | System      |
| FlowInventory   Inventory   Scheduled Email Report                          | Started | 2026-02-01T05:34:53Z | 2026-02-08T10:45:59Z | Personal Productivity Environment | Lab Admin 2 |
| FlowInventory   Inventory   Scheduled Email SharePoint                      | Started | 2026-02-03T16:16:56Z | 2026-02-08T08:10:13Z | Personal Productivity Environment | Lab Admin 2 |

**Important Notes:**

- ⚠ This report includes only flows from environments where the inventory flow has sufficient access.
- 🔒 Some flows may have limited owner or metadata details due to permission restrictions.
- 🕒 If expected flows are missing, please re-run the inventory flow or validate environment access.
- 🤖 This is an automated notification. No action is required unless discrepancies are observed.

Regards,  
Power Automate Monitoring System

**Note:**

- The screenshot above displays only a sample set of flows. In your environment, the email report will include **all flows across all environments within your tenant**.

## What This Means for the Business

### Executive Visibility

- A **single, consolidated view** of all Power Automate flows
- Clear understanding of automation footprint across environments
- Data that supports **strategic decisions**, not assumptions

### Governance & Risk Reduction

- Identify flows without proper ownership
- Detect automations that may violate governance or compliance standards
- Reduce operational risk caused by undocumented or orphaned flows

### Operational Efficiency

- Eliminate manual inventory and audit efforts
- Save hours of administrative work every month
- Enable proactive governance instead of reactive firefighting

### Scalable Automation Strategy

- Supports growing automation adoption without losing control
- Creates a foundation for a mature **Center of Excellence (CoE)** model

## Key Capabilities

- ✓ Automatically scans Power Automate environments
- ✓ Generates a structured inventory of flows
- ✓ Sends a formatted HTML email report to configured recipients
- ✓ Runs on a scheduled basis (business-friendly off-hours)
- ✓ Designed for **admins, governance teams, and CoE owners**
- ✓ No manual intervention after deployment

## Why This Matters to Leadership?

Automation is no longer optional — it's a **business dependency**.

Without visibility:

- Risks increase
- Costs rise silently
- Compliance becomes reactive
- Automation trust erodes

With this solution:

- Leadership gains **confidence**
- Governance becomes **proactive**
- Automation becomes **strategic, not chaotic**

This is not just a technical report —  
it is **management insight delivered automatically**.

## Who Should Use This?

- Business Owners responsible for automation outcomes
- IT Leadership & Managers
- Power Platform Admins
- Center of Excellence (CoE) Teams
- Governance & Compliance Teams

If your organization uses Power Automate at scale, this solution is **not optional — it's essential**.

## Why Organizations Choose This Solution

- Built specifically for **real-world enterprise governance**
- No dependency on manual setup by end users
- Production-ready, reusable, and scalable
- Designed with **both business and IT stakeholders in mind**

## Summary

**Power Automate Flow Inventory Email** helps your organization:

- See what automations exist
- Understand who owns them
- Reduce risk
- Improve governance
- Support confident automation growth

All with **minimal effort and maximum value**.

## Change Log

| Version | Date       | Author   | Changes          |
|---------|------------|--|------------------|
| 1.0     | 2026-02-01 | Global SharePoint Blog & Microsoft Techy YouTube Channel | Initial Document |